

North Carolina Board of Cosmetic Art Examiners  
 121 Edinburgh South Dr, Suite 209  
 Cary, NC 27511  
 919-736-6123  
[www.nccosmeticarts.com](http://www.nccosmeticarts.com)



**Salon License Renewal Application**

Please submit with a money order or certified check (preferred) made payable to: **NC Board of Cosmetic Art Examiners**. Fill out the application completely. Any missing information may result in the failure to process the form. **This form may not be used to request a change of address (change of location or ownership requires a new salon application).**  
**Overpayments will be returned for the correct amount due.**

SALON NAME: \_\_\_\_\_

SALON LOCATION ADDRESS: \_\_\_\_\_

LICENSE #: \_\_\_\_\_ FILE ID #: \_\_\_\_\_ # OF CHAIRS: \_\_\_\_\_  
 (for upcoming year)

**Fee Schedule (Postmarked date):**

December 1-February 1	\$3 per active chair + a \$10 processing fee
February 2-end of February	\$3 per active chair + a \$10 processing fee + a \$10 late fee
March 1 and after	\$3 per active chair + a \$10 processing fee + a \$10 late fee + a \$25 reinstatement fee

*Per Board Law: 88B-21. Renewals; expired licenses; inactive status (a) ...The licensee shall submit to the Board, as a part of the renewal process, a list of all licensed cosmetologists who practice cosmetic art in the shop and shall identify each as an employee or a booth renter*

Name	License #	Booth Rent/Commission/Owner

**\*\*This list can be continued on the back of this form if more space is needed.**