

North Carolina Board of Cosmetic Art Examiners
121 Edinburgh Dr S, Suite 209
Cary, NC 27511
919-736-6123
www.ncccosmeticarts.com



School License Renewal Letter/Application

The renewal period is July 1st to October 1st of each renewal cycle. The renewal fee is \$60.00. Overpayments will be returned for the correct amount due.

If postmarked October 2nd and after, add the late renewal fee of \$10.00. If postmarked November 1st and after, add also the re-instatement of \$25.00. Please submit this renewal application, proof of bond along with a money order or certified check made payable to **NC State Board of Cosmetic Art Examiners**.

School Name

Mailing Address

City, State, Zip

Phone

Email

License Number (Ex. SC 12XX)

88B-17. Bond required for private cosmetic art schools.

(a) Each private cosmetic art school shall provide a guaranty bond unless the school has already provided a bond or an alternative to a bond under G.S. 115D-95. The Board may restrict, suspend, revoke, or refuse to renew or reinstate the license of a school that fails to maintain a bond or an alternative to a bond pursuant to this section or G.S. 115D-95

88B-21. Renewals; expired licenses; inactive status.

(g) Cosmetic art school licenses shall be renewed on or before October 1 of each year. A late fee shall be charged for licenses renewed after that date. Any license not renewed by November 1 of that year shall expire. A cosmetic art school whose license has been expired for one year or less shall have its license reinstated upon payment of the reinstatement fee, the late fee, and all unpaid license fees.

At the time of renewal, each private school shall submit to the Board financial records of prepaid tuition and a letter signed by an authorized representative of the school documenting the calculations made and the method of computing the amount of the bond for the preceding year. Each private school shall maintain and submit to the Board proof of bond in an amount of ten thousand dollars (\$10,000), or equivalent to prepaid tuition received during the previous year, whichever is greater.

Bond Calculation (Private Schools Only)

Signature of School Administrator/Owner

Date