

## Statutory Board Meeting

January 8, 2024

9:00 AM

Board Members Present: Boz Boswell, Erika Moore-Newkirk, Tana Tucker, Traci Farmer, Lisa Forrester, and Robert Chandler

Staff: Lynda Elliott and Stefanie Kuzdrall

- I. Call to order 9:02 am
  - a. Ethics Awareness Reminder – read by Stefanie Kuzdrall
  - b. Approval of Minutes
    1. October 16, 2023
    2. Motion made to approve the meeting minutes made by Robert Chandler, seconded by Lisa Forrester. Motion passed.
- II. New Business
  - a. General Assembly update - No changes.
    1. Sb44 has notes = Sb417 Mobile Beauty Salons and providing a wedding exemption 88B-15 (c) passed the senate and is moving through the house in favor to pass.
    2. SB591 Establish Eyelash Art Technician. No movement at all.
  - b. The Department of Defense funded “The Council of State Governments National Center for Interstate Compacts” reviews state compact legislation to ensure consistency with the model language. Hoping this will be introduced next session but may have to wait until long session in 2025.
  - c. Administrative Rules
    1. North Carolina General Statute (NCGS) 150B-21 3A, Periodic Review and Expiration of Existing Rules, requires each State agency, including occupational licensing boards, to comprehensively review its rules every ten years. The Board’s rules (21 NCAC 14) are scheduled for review in 2024. During this process, the Board will assess the necessity of each rule. The statute defines an unnecessary rule as “a rule that the agency determines to be obsolete, redundant, or otherwise not needed” Those rules will be removed from the Administrative Code. Rules deemed necessary are “any rule other than unnecessary” and will be readopted as new rules using the permanent rulemaking process.
  - d. Civil penalties
    1. FYTD 2023  
\$220,495  
December 2022  
\$22,567.5
    2. The Board only keeps 20% of all penalty collections
  - e. Waivers
    1. none
  - f. Budget Report – Stefanie Kuzdrall
  - g. Executive Director’s Report
    1. Board Council will provide training as required by 93B as follows:

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- i. (1) Chapter 150B, The Administrative Procedure Act.
  - ii. (2) Chapter 132, The Public Records Law.
  - iii. (3) Article 33C of Chapter 143, The Open Meetings Act.
  - iv. (4) Articles 31 and 31A of Chapter 143, The State Tort Claims Act and The Defense of State Employees Law.
  - v. (5) Chapter 138A, The State Government Ethics Act.
  - vi. (6) Chapter 120C, Lobbying.
- h. NCBCA (Database): During shop renewals we are preventing "Add Chair" unless the renewal has already been completed. We have found so many add a chair when they really want to renew license, which they can add the chair if they truly need to while renewing the license.
  - i. Renewals began December 1 for salons.
  - j. Our in-office customers continue to be minimal. Everything can be processed online and no need for customers to come into the office.
  - k. A variety of rule changes and process changes throughout the year which the schools have responded to with tons of information (both good and bad) has helped guide some internal decision making. For 2024 we will be making significant changes to the school inspections, specifically by breaking apart the process to separate records auditing from physical inspections.
  - l. Still working on removing schools from collecting personal identifiers. Not ready for rule changes on this matter yet.
  - m. Announcements
    1. Board Meeting Dates for 2024
      - a. April 15th
      - b. July 29<sup>th</sup>
      - c. October 21st

Meeting adjourned 11:37am.