North Carolina Board of Cosmetic Art Examiners
1207 Front Street Suite 110
Raleigh, NC 27609
919-733-4117
www.nccosmeticarts.com

Salon License Renewal Application

Please submit with a money order or certified check (preferred) made payable to: **NC Board of Cosmetic Art Examiners**. Fill out the application completely. Any missing information may result in the failure to process the form. **This form may not be used to request a change of address (change of location or ownership requires a new salon application).**
Overpayments will be returned for the correct amount due.

SALON NAME: _____

SALON LOCATION ADDRESS: _____

_____

LICENSE #:_____ FILE ID #: _____ # OF CHAIRS: _____
(for upcoming year)

Fee Schedule (Postmarked date):

December 1-February 1	$3 per active chair + a $10 processing fee
February 2-end of February	$3 per active chair + a $10 processing fee + a $10 late fee
March 1 and after	$3 per active chair + a $10 processing fee + a $10 late fee + a $25 reinstatement fee

Per Board Law: *88B-21. Renewals; expired licenses; inactive status (a) …The licensee shall submit to the Board, as a part of the renewal process, a list of all licensed cosmetologists who practice cosmetic art in the shop and shall identify each as an employee or a booth renter*

Name	License #	Booth Rent/Commission/Owner

****This list can be continued on the back of this form if more space is needed.**