

North Carolina Board of Cosmetic Art Examiners  
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## **Apprentice Affidavit**

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### **Time:**

- The apprenticeship will be effective on the date the apprentice license is issued; time worked under a temporary work permit does not count toward the apprenticeship.
- An apprenticeship cannot be completed in less than 6 months. One must work full-time (38-40 hours/week) to complete the apprenticeship in six months.
- Working less than 38-40 hours per week is considered part-time. A total of 1,040 hours must be completed for any part-time apprenticeship.

### **The Salon and Supervising Cosmetologist:**

- Apprenticeships must be completed in a currently licensed cosmetic arts salon in North Carolina.
- Apprenticeships worked either in a licensed Barber shop or under the supervision of a licensed barber will not be accepted.
- The apprentice must be under the direct supervision of an active and currently licensed North Carolina cosmetologist at all times. The supervising cosmetologist must be licensed for the duration of the apprenticeship.

### **The Affidavit:**

- The apprentice is to complete Section A.
- The supervising cosmetologist is to complete Section B and sign the affidavit in the presence of a notary.
- Apprenticeships may be completed in more than one salon. Submit an affidavit for every salon in which the apprenticeship was completed.
- White-out or corrections are not accepted on the affidavit.
- Incomplete affidavits will not be processed.

### **Fees:**

- The fee for the cosmetologist license is \$49. For first time licensees this will be a three year license. Please include your payment when submitting your affidavit.
- If your apprentice license is expired at the time you submit this application, then additional fees may be required.
- Cash is not accepted. The preferred method of payment is by money order or certified bank check.

